



SEVENTH-DAY
ADVENTIST
CHURCH

General Conference
World Headquarters

Office of General Counsel

1700 14th Street, NW
Silver Spring, Maryland
20910-6600 USA
Telephone: (301) 687-6400
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January 7, 2009

Attorney General Kelly A. Ayotte
Office of the Attorney General
Attn: Consumer Protection
33 Capitol Street
Concord, NH 03301

Re: Security Breach Notification

Dear Attorney General Ayotte:

I am writing to inform you about a possible data security breach. North American Division Retirement Plans has taken prompt action to investigate the suspected breach and notify all affected individuals, including approximately 292 residents of the State of New Hampshire. The attached notification letter is scheduled to be sent by mail to affected individuals on January 9, 2009. The notification provides affected individuals with details of the possible breach, a toll-free telephone number to contact with any questions, and offers a variety of protective services at no charge to affected individuals.

Please feel free to contact me on (301) 680-6321 should you have any questions or concerns.

Sincerely,

Todd McFarland
Associate General Counsel

Enclosure



Secure Processing Center | 600 Satellite Blvd | Suwanee, GA 30024

URGENT — Please Open Immediately.

<FirstName> <MiddleInitial> <LastName> <Suffix>
<Address> (Line 1)
<Address> (Line 2)
<City> <State> <Zip>
<POSTNET BARCODE>



<FirstName> <MiddleInitial> <LastName> <Suffix>
Membership Number: <Membership Number>

Member Services: 1 800-XXX XXXX
8:00 a.m. to 5:00 p.m. (Central Time), Monday through Friday
If you have questions or feel you may have an identity theft issue,
please call ID TheftSmart member services

<ClientDef1(Breach Details Variable Text)>

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Dear <FirstName> <MiddleInitial> <LastName> <Suffix>,

We are writing to inform you of a recent incident that could affect you. Regrettably, we have discovered that personal information about you may have been exposed through the theft of a computer.

On December 13, 2008, a laptop computer assigned to an employee of the North American Division of Seventh-day Adventists Retirement Plans was stolen. On this computer was personal information including names and social security numbers. This matter has been reported to law enforcement and the investigation is ongoing. While the laptop has been recovered, we cannot account for it during the four days it was not in our possession or control.

We assure you that we are committed to safeguarding your sensitive personal information. We never want to see any compromise of such information, and have taken immediate steps to fortify the security measures that were already in place.

Because protecting your personal information is so important to us, we have engaged Kroll Inc., the world's leading risk consulting company, to provide you with access to its ID TheftSmart™ Enhanced Identity Theft Restoration, Continuous Credit Monitoring, and a Credit Report, all at no cost to you.

ID TheftSmart is one of the most comprehensive programs available to help protect against identity theft. We urge you to take the time to read about the safeguards now available to you.

If you have questions or feel you may have an identity theft issue, please call ID TheftSmart member services at 1-800-XXX-XXXX between 8:00 a.m. and 5:00 p.m. (Central Time), Monday through Friday. Additional information is also available at a website: www.retfaq.org.

We regret any inconvenience this causes you and are doing all that we can to address this matter and prevent any reoccurrence in the future.

Sincerely,

Del Johnson
Plan Administrator
North American Division of Seventh-day Adventists Retirement Plans

ID TheftSmart

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